

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

March 9, 2020 – 5:00 p.m.

General Brown Room – Jr.-Sr. High School

MINUTES

REGULAR MEETING

The meeting was called to order at 5:00 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT - Sandra Young Klindt, President; Natalie Hurley, Vice President (entered the meeting at 5:10 p.m.); Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager / Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville-Glen Park Elementary; Debra L. Bennett, District Clerk; Faculty; Students

A. APPROVAL OF AGENDA

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 6-0.

B. REQUEST FOR EXECUTIVE SESSION

1. **A motion was requested to enter executive session** for discussion of collective negotiations regarding the School Related Professionals (SRP) Union pursuant to Article 14 of the Civil Service Law, and discussion regarding the employment history of a particular individual.
Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 6-0. Time entered: 5:02 p.m.
2. **A motion was requested to adjourn the executive session** and reconvene the regular meeting.
Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0. Time: 7:12 p.m.
3. **A motion was requested to enter executive session** for discussion of the employment history of a particular individual.
Motion for approval by Daniel Dupee, seconded by Kelly Milkowich, with motion approved 7-0. Time entered: 7:15 p.m.
4. **A motion was requested to adjourn the executive session** and reconvene the regular meeting.
Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0. Time: 7:28 p.m.

C. ITEM FOR BOARD ACTION

1. Board Action – ***BE IT RESOLVED***, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves and ratifies the ***Memorandum of Agreement with the General Brown School Related Professionals Union dated January 29, 2020, for a new five (5) year collective bargaining agreement from July 1, 2019 to June 30, 2024***, and, further, authorizes the Superintendent of Schools to sign the resulting final collective bargaining agreement consistent therewith,
Motion for approval by Tiffany Orcesi, seconded by Kelly Milkowich, with motion approved 6-0 with Natalie Hurley abstaining.

D. PRESENTATIONS – None at this time

E. PUBLIC COMMENT REQUESTS - No requests at this time

F. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Albert Romano, and seconded by Tiffany Orcesi - Motion approved 7-0.

1. Approval of Minutes as listed:
 - February 10, 2020 – Regular Meeting
2. Approval of Building and Grounds Requests as listed:
 - JSHS turf field – Various dates and times from February 25 – May 5, 2020 as per schedule – Men's and Women's Lacrosse practice – Jefferson Community College
 - JSHS new gym – March 6, 2020 from 5:30 p.m. to 8:30 p.m. – Youth Dodgeball Tournament – 2020 Prom Lock-In Committee

- BGP baseball/softball fields – Mondays through Saturdays – April 16 – July 31, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays – 2020 Summer Baseball / Softball Program – Dexter Citizens Committee
 - JSHS auditorium – June 19-20, 2020 – Friday from 4:00 p.m. to 10:00 p.m. and Saturday from 10:00 a.m. to 10:00 p.m. – Dance World rehearsal and recital
 - JSHS gymnasiums/weight room/5 classrooms – October 24, 2020 from 6:00 a.m. to 8:00 p.m. – Pop Warner Junior League Football of Greater Watertown - Youth Cheer Camp
3. Approval of Conferences and Workshops as listed:
 - Barbara J. Case – JLBOCES Annual Dinner Meeting and Presentation of 2020-2021 Proposed Budget – Howard G. Sackett Technical Center, Glenfield – April 8, 2020
 4. Approval of Conferences and Workshops as per *My Learning Plan Report*
 5. Approval of Financial Reports / Warrants for January 2020

G. **REGULAR AGENDA**

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members – Ms. Hurley and Mrs. Klindt shared information from a meeting with our local legislators.
2. Staff Member Reports
3. Staff Member Presentations – None at this time

Items for Board Information / Discussion

4. Board Information – Invitation to Jefferson-Lewis BOCES Annual Dinner Meeting – Tour of the HGS Technical Center, 5836 State Route 12, Glenfield, NY followed by dinner and presentation of the Proposed 2020-2021 BOCES Budget – April 8, 2020. Please RSVP by March 30th.
5. Board Information – Letter from BOCES Board of Education candidate Grace H. Rice
6. Board Information – 2nd Quarter Marking Period Data - Elementary
7. Board Information – PIVOT Student Assistance Program First Semester Report for 2019-2020
8. Board Information – Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 20, 2020.
 - 2020 – Albert Romano, Jr.
 - 2020 – Natalie Hurley
 - 2021 – Daniel Dupee II
 - 2021 – Jamie Lee
 - 2021 – Kelly Milkowich
 - 2022 – Sandra Young Klindt
 - 2022 – Tiffany Orcesi
9. Board Discussion – Video taping of Board meetings – Following discussion, Mr. Parobeck was asked to contact the RIC for additional information regarding equipment requirement, current regulations, and logistics.

Items for Board Discussion / Action

10. Board Discussion / Action – Additional Board Meeting / Work Sessions – Following discussion, the Board agreed to continue the conversation at their annual retreat and devise a schedule of topics and dates for the 2020-2021 school year.
11. Board Discussion / Action – Approval of the ***Madison-Oneida BOCES Services Request Form / Contract for 2020-2021: BE IT RESOLVED*** that the General Brown Central School District Board of Education takes action to approve participation in the specific services marked positively on the ***2020-2021 Madison-Oneida BOCES Final Services Commitment Form***, effective July 1, 2020.
Motion for approval by Kelly Milkowich, seconded by Tiffany Orcesi, with motion approved 7-0.

12. Board Action – **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of the Independent (External) Auditor Service RFP as follows:
 Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

| External Audit Services | | |
|---------------------------|-----------|----------|
| Bowers Company CPA's PLLC | 2020-2021 | \$16,500 |
| | 2021-2022 | \$17,050 |
| | 2022-2023 | \$17,600 |
| | 2023-2024 | \$18,175 |
| | 2024-2025 | \$18,750 |

13. Board Discussion /Action – Approval of the **2020-2021 General Brown DISTRICT and 10-MONTH STAFF Calendars**
 Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.
14. Board Discussion / Action – Approval of the **2020-2021 Board of Education Meeting Schedule**
 Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 7-0.
15. Board Action – Approval of donation totaling \$113 from Community Bank, N.A.’s Random Acts of Kindness Campaign.
 Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 7-0.
16. Board Action – Approval of donation totaling \$150 for our FIRST@Tech Challenge Robotics Team
 Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 7-0.
17. Board Action - Approval of **Committee on Special Education Reports**
 Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0.

H. ITEMS FOR BOARD ACTION – PERSONNEL

18. Board Action Personnel changes as listed:
 A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.

(A) Retirements: None at this time.

(B) Resignations:

| Name | Position | Effective Date |
|------------------|----------------------|----------------|
| Phillip E. Tyler | Food Service Laborer | 06/30/2020 |
| Matthew McCarthy | Science Teacher | 08/31/2020 |

(C) Appointments:

| Name | Position | Annual Salary / Rate of Pay | Probationary or Tenure Track Appt. (if applicable) | Effective Date |
|---------------------------|--------------------------|------------------------------------|--|----------------|
| Amy M. Schultz | 4-Hour Aide | \$12.00 per hour | n/a | 03/10/2020 |
| Maria P. Castillo-Brandle | Substitute Bus Driver | \$15.14 per hour | n/a | 03/10/2020 |
| Joshua D. Hunt | Substitute Teacher | \$85 per day | n/a | 03/10/2020 |
| Marcie L. Shay | Substitute Teacher | \$85 per day | n/a | 03/10/2020 |
| Jordan W. Jenner | Substitute Teacher | \$90 per day | n/a | 03/10/2020 |
| John J. Smith | Substitute Bus Driver | \$15.14 per hour | n/a | 03/10/2020 |
| Matthew McCarthy | Driver Education Teacher | \$67,445 annually at Step 19 (M+9) | 3-year probationary tenure appointment in the area of Driver Education | 09/01/2020 |

(D) PAID Coaching Appointments:

| Name | Spring 2020 Sports | Coaching Certification | Effective Date |
|-------------------|----------------------------|--------------------------------|----------------|
| Jared R. Knowlton | Varsity Baseball | Teacher-Coach* | 03/16/2020 |
| Alan D. Rawleigh | Varsity Baseball Assistant | Temporary Coaching License**** | 03/16/2020 |
| Eric D. Phillips | Junior Varsity Baseball | Teacher-Coach* | 03/16/2020 |

| | | | |
|----------------------------|---------------------------------|--|--|
| Ryan J. Paige | Modified Baseball | Temporary Coaching License 1 st Renewal**** | 03/30/2020 *Pending CPR/1st Aid renewal course 3/13/2020 |
| Lindsay Hanson | Varsity Softball | Teacher-Coach* | 03/16/2020 |
| Lindsay Labiendo | Varsity Softball Assistant | Teacher-Coach* | 03/16/2020 |
| Nicholas B. Elkin | Modified Softball | Teacher-Coach* | 03/30/2020 |
| Richard J. Purvis | Varsity Boys Lacrosse | Professional Coaching License**** | 03/16/2020 |
| Chad W. Parker | Varsity Boys Lacrosse Assistant | Professional Coaching License**** | 03/16/2020 |
| Andrew R. Derouin | Junior Varsity Boys Lacrosse | Temporary Coaching License 1 st Renewal**** | 03/16/2020 |
| TBD | Modified Boys Lacrosse | ----- | ----- |
| Katie L. St. Pierre | Varsity Girls Lacrosse | Teacher Coach* | 03/16/2020 |
| Bryan Fazio | Girls Lacrosse Assistant | Professional Coaching License**** | 03/16/2020 |
| Hannah E. Peebles | Junior Varsity Girls Lacrosse | Temporary Coaching License**** | 03/16/2020 |
| Hailey J. Pooler | Modified Girls Lacrosse | Temporary Coaching License**** | 03/30/2020 |
| James W. Covey | Golf | Teacher-Coach* | 03/16/2020 |

(E) UNPAID Coaching Appointments:

| Name | Spring 2020 Sports | Coaching Certification | Effective Date |
|------------------------------|--|---|-------------------|
| Matthew M. Milkowich | Modified Girls Lacrosse Assistant | Temporary Coaching License 2 nd to 4 th Renewal**** | 03/30/2020 |
| Christopher R. Delano | Junior Varsity Boys Lacrosse Assistant | Professional Coaching License**** | 03/16/2020 |

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd- 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

19. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0.

- **Joshua D. Hunt** – Substitute Teacher
- **Marcie L. Shay** – Substitute Teacher
- **Jordan W. Jenner** – Substitute Teacher
- **Ryan J. Paige** – Coach

J. SUPERINTENDENTS’ REPORTS

- 20. Board Information / Discussion - Presentation of the tentative Spending Plan and estimated tax levy impact
- 21. Assistant Superintendent Smith
- 22. Superintendent Case shared information from a recent State-wide Conference and meetings with local Superintendents regarding COVID-19.

K. CORRESPONDENCE & UPCOMING EVENTS

- 23. Correspondence Log

L. ITEMS FOR NEXT MEETING - Monday, April 6, 2020 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room

- 24. Audio / visual information

M. MOTION FOR ADJOURNMENT

25. **There being no further business or discussion**, a motion was requested to adjourn the regular meeting. Motion for approval by Kelly Milkowich, seconded by Tiffany Orcesi, with motion approved 7-0. Time adjourned: 8:25 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated March 9, 2020